

N-1437-3

SHANGHAI MUNICIPAL POLICE

CROSS-REFERENCE SLIP

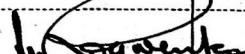
Special Branch

...OFFICE

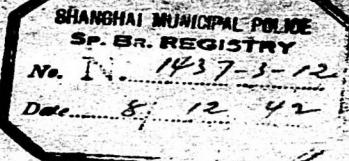
FILE NO. N. 1437

SUBJECT:

Pao Chia System - Estimates of Expenditure for 1942.

| PARTICULARS | OFFICE | FILE NO. |
|-----------------------|--------|---|
| Transferred to :- | C.R. | F. 5100 |
| | |  W. S. Venkateswaran Officer in Charge Central Registry. |
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| | | |
| INSTRUCTIONS SEE OVER | | |

SHANGHAI MUNICIPAL POLICE



Reserve Unit

Station. File No.

Date 11th October 1942.

REPORT

SUBJECT: Transportation for Police Band

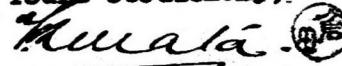
Sir,

I respectfully forward the attached account and receipt bills for the sum of \$250.00 for transportation fees for the Police Band to attend the Pao Chia Concert which was held at the Grand Theatre on the 9-10-42.

The above money was paid by the undersigned in advance and I respectfully request that the above amount be refunded to the undersigned from the Pao Chia Section through D.S. Sekiguchi, Police Headquarters.

I am, Sir,

Yours obediently,



Officer-in-Charge


Officer 1/c (A. & T.R. & S.)

TO FACILITATE REPLY PLEASE QUOTE
THIS NUMBER K. 5/39
AND DO NOT DEAL WITH MORE THAN
ONE MATTER IN THE SAME LETTER

SHANGHAI MUNICIPAL POLICE
S. & L. REGISTRY
No. 1437-3-142



F.

Council Chamber.

ADMINISTRATION BUILDING No.

Shanghai,

June 4,

1942

The Commissioner of Police.

Alleged Forcible Collection of Contribution to the Fao Chia System

I have to inform you that your report of May 25 on the above subject has been circulated and noted by members of the Fao Chia Stevring Committee and the Council.

Members made the following comments:-

1. In the Police report it is stated that collection of loans is limited to the Chinese only; but even Chinese people should not be asked to contribute, except to the Council.
2. The collection should be stopped at once.
3. Instructions for Vigilance Corps were not approved by the Fao Chia Stevring Committee.

X. Noguchi

for Secretary.

FILE

I.M.

| | |
|---------------------------|--------------|
| SHANGHAI MUNICIPAL POLICE | |
| HEADQUARTERS | |
| 0/6. 6. B. | 5/6. 7 |
| Initials | |
| For Reference | File No. 4-6 |

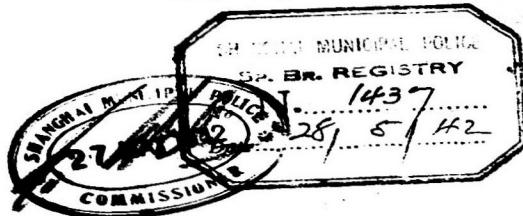


K 5/39.

P.

May 26, 1942.

Mr. Eglo, Esq.,
Manager,
Siber Wagner & Co., Ltd.,
97 Yuen Ming Yuen Road,
Shanghai.



FILE Sir.

With reference to your letter of May 14, I enclose for your information copy of the Council's communiqué on the subject of the Pao Chia expenditure.

The Pao Chia Office has been instructed to cease soliciting loans and that voluntary contributions from the public should be forwarded direct to the Council.

I am, Sir,

Your obedient servant,

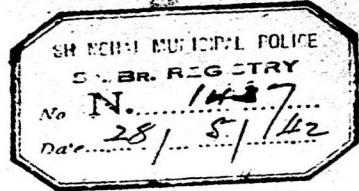
K. NOGUCHI

Secretary,
Pao Chia Standing Committee.

M.W.



N.1437



May

25.

42.

The Secretary,

S. M. C.

Reference: Your File No. K 5/39
Letter from Siber Berner & Co., Ltd.
dated May 14, 1942.

Subject: Alleged Forcible Collection of Contribution
to the Pao Chia System.

I forward herewith copy of a Police report on the subject. The Pao Chia Office has been instructed to cease soliciting loans and that voluntary contributions from shops or the public be forwarded direct to the Council.

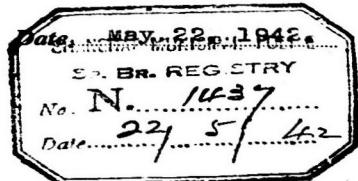
FILE

(SD) M. WATARI
Commissioner of Police.

SAC.

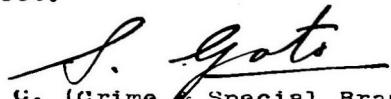
| | |
|--------------------|---------|
| Note and Signature | |
| A.C. (C.Y.S.B.) | |
| 17-5-42 | 17-5-42 |
| 17-5-42 | 17-5-42 |
| 17-5-42 | 17-5-42 |

(Special Branch) Office Notes
Commissioner of Police.



Sir,

With reference to attached on the subject of "Forcible Collection of Contributions to the Peo Chia System and Vigilance Corps," the Peo Chia office has been instructed to cease soliciting loans but to seek voluntary contributions only from shops or the people and forward all such contributions to the Council direct.


D. C. (Crime & Special Branches).

SHANGHAI MUNICIPAL POLICE.

REPORT

Pao Chia Section, S.P.R. Station. File No. Date May 16, 1942.

SUBJECT: Alleged Forcible Collection of Contributions to the Pao Chia System and Vigilance Corps

With reference to the attached note from the Chairman of the Municipal Council and enclosed circular on the subject of forcible collection of contributions to the Pao Chia System or Vigilance Corps, enquiries ascertained that any collection solicited by members of the Pao Chia are made in the form of loans which are being raised to cover expenses in connection with the enforcement of the Pao Chia System and the organization of the Vigilance Corps. A decision to raise such loans was made at a meeting of the Central Pao Chia District Committee on May 8, 1942, when it was decided that the Chiefs of Pao and Chia collect from Chinese owned shops and firms loans towards the Pao Chia fund in the following sums :- \$100.00, \$200.00, \$500.00 and \$1,000. The loan to be given voluntarily is left to the discretion of each individual, on the understanding that it will be refunded when funds are received from the Municipal Council.

The collection of loans commenced on May 11, 1942 and the money thus raised are kept by the Chiefs of Pao for the time being and temporary receipts are issued by them. The money will be later handed over to certain specified banks and then formal receipts which will be signed by the Chief of the District and members of the Finance Sub-Committee will be issued. The receipts are now under preparation.

In order to notify the owners of shops and firms of the decision to raise loans, copies of a

SHANGHAI MUNICIPAL POLICE.

REPORT

Station. File No. Date.

SUBJECT:

- 2 -

circular notice, which is the subject of this report, were prepared and distributed. Although it was decided that the loans would be collected from Chinese owned firms only, copies of the circular notice have been distributed to foreign firms, with the result that several complaints have been received by the Police.

The collection is still in progress. It is feared that the Chiefs of Pao and Chia might resort to compulsory steps in the collection in spite of the decision that the loans would be voluntary.

According to the responsible Pao Chia officials of the Central District, a loan of \$70,000 has been raised by the Chiefs of Pao at \$2,000 each, and a further loan of \$50,000 has been obtained from five banks in the District, making a total of \$120,000. More than \$100,000 of this loan has already been spent, but more money is required for the purchase of rain coats, erection of more kiosks and the installation of anti-terrorist alarm system.

During the course of the enquiries, it has been learned that similar loans are being collected in other Districts, which will be made the subject of a further report.

Wangblacking
D. S. I.

Officer i/c Special Branch.

12th May 1942
4 p.m.

A circular is given to all firm managers at the meeting held at the Moody office on 12th May 1942, requesting all firms to contribute funds for the expenses of the "Pao Chia" system.

" Central District of Shanghai International Settlement.

It is now over 2 months since the organization of "Pao Chia" system in this district under orders from the Authorities. All expenses so far for the maintaining of the system have been paid by the Chief "Pao Chia" officers. The expenses for police whistles, police box and rain coats etc are rather heavy and the Chief "Pao Chia" officers are not in a position to bear such big amounts. Although the S.M.C. has passed a resolution to collect "Pao Chia" tax to meet such expenses, the tax is not yet being collected. We however cannot wait indefinitely for funds to come from the S.M.C. while the costs of police whistles, rain coats are getting higher & higher and the stocks of such articles are getting scarce. We will not be able to secure such articles at all if we wait any longer while the shortage of such articles will certainly affect the peace order of our district. At the Chief "Pao Chia" officers' meeting on the 8th May 1942 it is decided that all firms are requested to contribute from \$ 100 to \$1000 which will be returned immediately when the S.M.C. is in a position to defray such expenses. This decision is approved by the S.M.C. You are therefore requested to hand in your contributions within 3 days from 11th May 1942."

At today's meeting it was however resolved that instead of voluntary contributions to be paid by each firm, the Chief "Pao Chia" will advise us as to how much each firm has to pay according to members and standing of the firm.

A second circular will come today or tomorrow.

中保央甲第區保聯四第保第保第甲四用箋

號四七三一一話電

第

頁

12th May 1942

Messrs. Volkart Brothers

Your presence is
requested at a meeting of
Chief "Pao Chia" and managers
of firms to be held this
afternoon at 3 p.m. at the
Moody Office.

Ting Peh Kong

近者本甲定於今日下午三時假多
亞路四川路口馬連汽車公司內舉行各
甲戶長聯席會議事關重要務希一致
出席為荷此致

貴戶長

台照

副保長兼甲長 丁伯

晉書

年

月

日

K. 5/39.

POLICE FORCE ~~FOR COMMENT~~

SIBER HEGNER & CO., LTD.

15 MAY 1942

(URGENT)

97, Yuen Ming Yuen Road,
Shanghai, May 14, 1942.

Secretariat,
Shanghai Municipal Council,
Shanghai.

Dear Sirs,

Kind attention of Mr. Terauchi.

We received the enclosed notification from the "Pao-Chia" organisation.

We have no objection to make the loans requested to this organisation provided that such collections are made with the approval of the Municipal Council, and we shall appreciate if you will kindly let us know whether the matter is in order.

We are, dear Sirs,

Yours faithfully,

Siber Hegner & Co., Ltd.

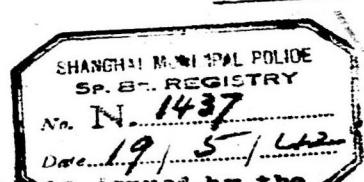
Manager.

Oye S.B.

Initials
16-5-42
Date

for comment





Translation of notice, issued by the
Shanghai International Settlement Central
Pao Chia District.

Pao Chia System: Funds needed.

Two months have passed since the order was issued for the Pao Chia system and Civilian Vigilance Corps to be taken up in this district. In the past all expenses were advanced by the various members of the Committee and the Heads of different Pao. As a large sum of money is now required for the installation of alarm bells, erection of additional watch kiosks and the purchase of raincoats, the limited financial resources of the Pao heads are unequal to meet this burden. Though the Council intends to issue funds to us to cover our expenses, the money required is still being raised and cannot be released within a definite period. At the same time the local stocks of materials for alarm bells and raincoats are daily being depleted. Should purchase be further delayed, not only will it be difficult for us to obtain the materials but the peace and order of this district may be adversely affected. It was therefore decided at a meeting of Pao heads held on the 8th instant that the various wealthy merchants and residents in this district should be requested to voluntarily advance sums for the above-mentioned purposes. The amounts to be advanced are of four classes, A. B. C and D. (A \$1,000; B. \$500; C. \$200; D. \$100.) The sums should be handed to the heads of the various Pao and Chia from whom provisional receipts are to be obtained. The accumulated money shall be sent to designated banks which will issue formal receipts to be transmitted to the various merchants and residents to be kept by them. When the Council has issued to us funds for the Pao Chia expenses of this district the advances will be promptly repaid. The three members of the Finance Committee of this

district Committee, Messrs. Yih Wu-hsiao (齊扶蕭), Pei Yu-ying-ch'ing (鄧雲楚) and Lin Ping-sei (林聘劉), shall be asked to be responsible for the safekeeping of the funds advanced as well as for supervising receipts and disbursements. The above resolution was unanimously passed at the meeting and a copy has been submitted to the S.M. Police for record.

There are many wealthy merchants either engaged in business or residing in this district. They are all generous and public-spirited, and it may be presumed that they will not lag behind others in rendering service to the community. As the matter is of intimate concern to these merchants they should act in a body to ensure success for our work. It must be pointed out here that should the peace and order of this district not be securely established, the wealth and properties of individuals will have no protection. Commencing from 11th May the sum to be advanced will be collected. It is hoped that payments will be made promptly so that the requisite amount of funds may be obtained within a short time. Our Central district will then be a safe place for business and residence, as our Civilian Vigilance Corps will attain full efficiency and no terroristic incidents or blockades will occur in this locality.

Dated 11th May, the 31st year of the Chinese Republic.

Wu Yu-ying-tsa (齊盈吳), Chief Head of Combined Pao.

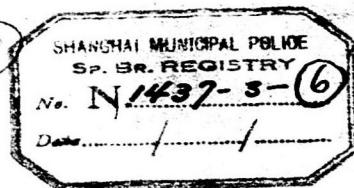
Hong Kang-yu (洪經頤),

Kao Loh-ping (高樂靜),

Assistant Chief Heads of Combined Pao.

(Note: Received for translation, a.m. 15th May, 1942.)





May 16, 1942.

Alleged Forcible Collection of Contributions
to the Pao Chia System and Vigilance Corps

With reference to the attached note from the Chairman of the Municipal Council and enclosed circular on the subject of forcible collection of contributions to the Pao Chia System or Vigilance Corps, enquiries ascertained that any collection solicited by members of the Pao Chia are made in the form of loans which are being raised to cover expenses in connection with the enforcement of the Pao Chia System and the organization of the Vigilance Corps. A decision to raise such loans was made at a meeting of the Central Pao Chia District Committee on May 8, 1942, when it was decided that the Chiefs of Pao and Chia collect from Chinese owned shops and firms loans towards the Pao Chia fund in the following sums -- \$100.00, \$200.00, \$300.00 and \$1,000. The loan to be given voluntarily is left to the discretion of each individual, on the understanding that it will be refunded when funds are received from the Municipal Council.

The collection of loans commenced on May 11, 1942 and the money thus raised are kept by the Chiefs of Pao for the time being and temporary receipts are issued by them. The money will be later handed over to certain specified banks and other formal receipts which will be signed by the Chiefs of the District and members of the Pao Chia organization will be issued. The receipts on the former

In order to notify the public of the above facts of the collection to police force, the following

circular notice, which is the subject of this report, were prepared and distributed. Although it was decided that the loans would be collected from Chinese owned firms only, copies of the circular notice have been distributed to foreign firms, with the result that several complaints have been received by the Police.

The collection is still in progress. It is feared that the Chiefs of Pao and Chia might resort to compulsory steps in the collection in spite of the decision that the loans would be voluntary.

According to the responsible Pao Chia officials of the Central District, a loan of \$70,000 has been made by the Chiefs of Pao at \$2,000 each, and a further loan of \$50,000 has been obtained from five banks in the District, making a total of \$120,000. More than \$100,000 of this loan has already been spent, but more money is required for the purchase of rain coats, erection of more blinds and the installation of anti-terrorist alarm system.

During the course of the enquiry, it has been learned that similar loans are being collected in other Districts, which will be made the subject of a further report.

May 16, 1942.

Alleged Forcible Collection of Contributions
to the Pao Chia System and Vigilance Corps

With reference to the attached note from the Chairman of the Municipal Council and enclosed circular on the subject of forcible collection of contributions to the Pao Chia System or Vigilance Corps, enquiries ascertained that any collection solicited by members of the Pao Chia are made in the form of loans which are being raised to cover expenses in connection with the enforcement of the Pao Chia System and the organization of the Vigilance Corps. A decision to raise such loans was made at a meeting of the Central Pao Chia District Committee on May 6, 1942, when it was decided that the Chiefs of Pao and Chia collect from Chinese owned shops and firms loans towards the Pao Chia fund in the following sums :- \$100.00, \$200.00, \$500.00 and \$1,000. The loan to be given voluntarily is left to the discretion of each individual, on the understanding that it will be refunded when funds are received from the Municipal Council.

The collection of loans commenced on May 11, 1942 and the money thus raised are kept by the Chiefs of Pao for the time being and temporary receipts are issued by them. The money will be later handed over to certain specified banks and then formal receipts which will be signed by the Chief of the District and members of the Finance Sub-Committee will be issued. The receipts are now under preparation.

In order to notify the owners of shops and firms of the decision to raise loans, copies of a

circular notice, which is the subject of this report, were prepared and distributed. Although it was decided that the loans would be collected from the concerned firms only, copies of the circular notice have been distributed to foreign firms, with the result that several complaints have been received by the police.

The collection is still in progress. It is feared that the Chiefs of Tao and Chia might resort to compulsory steps in the collection in spite of the decision that the loans would be voluntary.

According to the responsible Tao Chia officials of the Central District, a loan of \$70,000 has been raised by the Chiefs of Tao at \$2,000 each, and a further loan of \$60,000 has been obtained from five banks in the District, making a total of \$120,000. More than \$100,000 of this loan has already been spent, but more money is required for the purchase of rain coats, erection of more kiosks and the installation of anti-terrorist alarm system.

During the course of the enquiry, it has been learned that similar loans are being collected in other Districts, which will be made the subject of a further report.

N.1437-3-5

K 5/39

From The Secretary's Office,
Municipal Council

June 8, 1942.

To The Commissioner of Police.

Pao Chia Guidance Office Staff
Mr. M. Shigeta

With reference to that part of your reports of May 25 and 29, which relate to the pay of Mr. Shigeta, I have to inform you that as from May 1, 1942 the above employee's pay is authorised for issue at \$642.86 per mensem, i.e. \$750 (commencing rate of the Grade) less 1/7 Repatriation Pay. He will serve under Grade 3 (c) of the Grading Scales as Chief Assistant on probation.

His pay should be charged to Pao Chia whilst he is employed entirely in connection with Pao Chia work. The provision for two Japanese Officers provided for in the Pao Chia Office budget with pay of C.R.B.\$1,200 each should be deleted consequent on this appointment.

(Sd) T.L. Rawsthorne

Assistant Secretary.

Certified true copy.

Seen by D.C. (Divs.)
(Cr. & Sp. Br.)
Pay Office.

Y.S.Z.

FILE

S/P. Registry
for file
16/6

Ref. No. N.1437

| | |
|-----------------------------|--|
| CHAMPAIGN MUNICIPAL COUNCIL | |
| CHAMPAIGN POLICE FORCE | |
| COMMISSIONER'S OFFICE | |
| AC (C. & S. B.) | |
| J.W. | |

May 25. 1942.

The Secretary
S. M. C.

2/15
Salary for the Personnel of the
Pao Chia Guidance Office.

I forward herewith copy of a report by Major Goto, Deputy Commissioner (Crime & Special Branches) and recommend that the requisite amount be paid from the Pao Chia Funds. The sum of \$8,440.00 does not include pay for Mr. M. Shigeta, which is approximately Yen 970 for April and May 1942.

(SD) M. WATARI

Commissioner of Police.

✓
3M/C.

May 21, 1942.

Commissioner of Police.

Sir,

Salary for the Personnel of the
Pao Chia Guidance Office.

Forwarded herewith is a list of the personnel
of the Pao Chia Guidance Office.

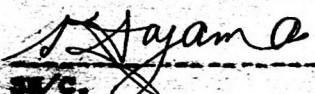
This Office, which is under the charge of
Mr. Shigeta, Chief Assistant, is looking after the
affairs of the Pao Chia System in the Settlement and
is also undertaking the issue of Citizenship Certificates.

As its personnel are engaged on a temporary
basis, I suggest that they be paid a flat monthly salary,
which will include all allowances, as per attached list.
This pay will be issued as from May 1, 1942 and the total
amount involved \$8,440.00 is to be defrayed from the Pao
Chia Funds. Additional clerks are being employed to
attend to the issuing of citizenship certificates. An
amended list will be submitted in due course.

As regards the case of Mr. M Shigeta, Chief
Assistant, I recommend that pay be issued to him as from
April 1, 1942, in accordance with Grade 3(c) of the Terms
of Service.

(Sd.) S. Goto
D.C. (Crime & Special Branches)

Certified true copy


S. Goto

P. T. O.

(Headquarters) Office Notes

Date May 21, 1942.

Commissioner of Police.

Sir,

Salary for the Personnel of the Pao Chia Guidance Office

Forwarded herewith is a list of the personnel of the Pao Chia Guidance Office.

This Office, which is under the charge of Mr. Shigeta, Chief Assistant, is looking after the affairs of the Pao Chia System in the Settlement and is also undertaking the issue of Citizenship Certificates.

As its personnel are engaged on a temporary basis, I suggest that they be paid a flat monthly salary, which will include all allowances, as per attached list. This pay will be issued as from May 1, 1942 and the total amount involved \$8,440.00 is to be defrayed from the Pao Chia Funds. Additional clerks are being employed to attend to the issuing of citizenship certificates. An amended list will be submitted in due course.

As regards the case of Mr. M. Shigeta, Chief Assistant, I recommend that pay be issued to him as from April 1, 1942, in accordance with Grade 3(c) of the Terms of Service.

S. goto
D.C. (Crime & Special Branches)



List of Staff Members of the Pao Chia Guidance Office

| <u>Name</u> | <u>Designation</u> | <u>Salary per month</u> |
|------------------------------|--|-------------------------|
| 1. Chen Kiu Fong (陳九峰) | Secretary | CRB. \$800.00 |
| 2. Zung Ts Liang (程志良) | " | 800.00 |
| 3. Tan Ewan Ziang (譚煥祥) | Clerk in charge of general affairs. | 400.00 |
| 4. Woo Zoong Hao (吳仲豪) | Clerk in charge of Liaison Affairs. | 400.00 |
| 5. Woo Chia Ziang (胡嘉祥) | Clerk responsible for making statistics. | 400.00 |
| 6. Tsih Tseng Dao (戚正道) | -do- | 400.00 |
| 7. Sung Sz Tsung (孫時春) | Interpreter | 350.00 |
| 8. Liu Sz Tsoong (劉世忠) | Clerk responsible for miscellaneous affairs. | 300.00 |
| 9. Liu Tsoo Zung (劉楚順) | -do- | 250.00 |
| 10. Ling Wen Ts (林父子) | Female interpreter | 250.00 |
| 11. Tsang Kwan Yung (張閏榮) | Temporary clerk for making citizenship certificates. | 250.00 |
| 12. Sung Eu Zao (沈歐潮) | -do- | 250.00 |
| 13. Tsai Sih Yung (蔡錫榮) | -do- | 250.00 |
| 14. Tsang Ih Ming (張一鳴) | -do- | 250.00 |
| 15. Woo Ling Sung (吳林生) | -do- | 250.00 |
| 16. Zau Ts Yung (趙子雲) | -do- | 250.00 |
| 17. Chen Yang Sung (陳陽甡) | -do- | 250.00 |
| 18. Tsu Shiao Yien (朱曉賢) | -do- | 250.00 |
| 19. Yih Tseng (葉震) | -do- | 250.00 |
| 20. Tsu Kwang Yao (朱光耀) | -do- | 250.00 |

| <u>Name</u> | <u>Designation</u> | <u>Salary per month</u> |
|-------------------------------|--|-------------------------|
| 21. Hsiao Shiao Dien (夏曉典) | Temporary clerk for making citizenship certificates. | CHB.\$250.00 |
| 22. Tsu Chi Wen (朱啟文) | -do- | 250.00 |
| 23. Chen Song Sung (陳霜笙) | -do- | 250.00 |
| 24. Chen Tsoo Kung (陳祖功) | -do- | 250.00 |
| 25. Woo Ting (吳定) | -do- | 250.00 |
| 26. Yu Yung Zung (於永成) | Coolie | 170.00 |
| 27. Sien Yao Kwang (沈耀光) | -do- | 170.00 |
| | Total :- | <u>CHB.\$8,440.00</u> |

Draft

(Cr. & Sp. Br.)

Sir,

(37)
(67)

URGENT

SHANGHAI MUNICIPAL POLICE
SP. BR. REGISTRY

No. N. 1437 - 5 - (32)

Date: / /

Salary for the Personnel of the Pao Chia

Guidance Office

Pao Chia Guidance Office

Forwarded herewith is a list of the Personnel of the
Pao Chia Guidance Office.

This Office, which is under the charge of Mr. M. Shigeta, Chief Assistant, was created by the Council towards the latter part of April to take over the affairs of the now defunct Pao Chia Preparatory Committee, then situated in the premises of the Ningpo Fellow Countrymen's Association, Yu-Ya-Ching Road. It is now ^{as} and ~~and~~ ~~is~~ undertaking the issue of Citizenship Certificates and looking after the affairs concerning the enforcement of the Pao Chia System in the Settlement.

as it is
In view of the fact that the appointment of the personnel are ~~on~~ ^{on} a temporary basis ~~of this office is of a~~ ^{is} ~~casual~~ ^{casual} nature, I would ~~therefore~~ ^{suggest} suggest that special consideration be given to their salary and in this connection ~~which are~~

I recommend that they be paid a flat monthly salary, including all ~~the~~ ^{the} money involved ~~and~~ ^{and} allowances, as per attached list. ~~are to be~~ ^{is} ~~deposited~~ ^{deposited} from the Pao Chia Fund.

As regards the case of Mr. M. Shigeta, Chief Assistant, I recommend that pay be issued to him as from April 1, 1942, in Grade 3 (C) 18 ~~or~~ ^{or} accordance with the Terms of Service. = 2

*2 to A.B.
L.C. (C + B)*

*The sum and remitted
S. (C. & Sp. Br.)*

Commissioner of Police

Sir,

Salary for the Personnel of the Pao Chia
Guidance Office

Forwarded herewith is a list of the Personnel of the Pao Chia Guidance Office.

This Office, which is under the charge of Mr. M. Shigeta, Chief Assistant, is looking after the affairs of the Pao Chia System in the Settlement and is also undertaking the issue of Citizenship Certificates. (Yale Maches (id))

As its Personnel are engaged on a temporary basis, I suggest that they be paid a flat monthly salary, which will include all allowances, as per attached. The monies involved are to be defrayed from the Pao Chia Funds.

As regards the case of Mr. M. Shigeta, Chief Assistant, I recommend that pay be issued to him ~~as~~ from April 1, 1942, in accordance with Grade 3 (c) of the Terms of Service.

D. C. (Crime & Special Branches)

The following is the ~~sum~~ ^{sum}
and their pay:-



List of Staff Members of the Pao Chia Guidance Office

| <u>Name</u> | <u>Designation</u> | <u>Salary per month</u> |
|------------------------------|--|-------------------------|
| 1. Chen Kiu Foong (陳九峰) | Secretary. | CRB\$300.00 |
| 2. Zung Ts Liang (程志良) | " | 300.00 |
| 3. Tan Hwan Ziang (譚煥祥) | Clerk in charge of General Affairs. | 400.00 |
| 4. Woo Zoong Hao (吳仲豪) | Clerk in charge of Liaison Affairs. | 400.00 |
| 5. Woo Chia Ziang (胡嘉祥) | Clerk in charge of statistics. | 400.00 |
| 6. Tsih Tseng Dao (戚正道) | " | 400.00 |
| 7. Sung Sz Tsung (孫時春) | Interpreter | 350.00 |
| 8. Liu Sz Tsoong (劉世忠) | Clerk | 300.00 |
| 9. Pao Chun Hwei (傅君輝) | Liaison clerk | 300.00 |
| 10. Liu Tsao Zung (劉楚順) | " | 250.00 |
| 11. Loh Sih Van (陸錫萬) | Clerk | 300.00 |
| 12. Ling Wen Ts (林文子) | Female interpreter | 250.00 |
| 13. Wan Wei Tseng (范慧珍) | Female clerk | 250.00 |
| 14. Tsang Kwan Yung (張開榮) | Temporary clerk for making citizenship certificates. | 250.00 |
| 15. Sung Eu Zao (沈歐潮) | -do- | 250.00 |
| 16. Tsai Sih Yung (蔡錫榮) | -do- | 250.00 |
| 17. Tsang Ih Ming (張一鳴) | -do- | 250.00 |
| 18. Woo Ling Sung (吳林生) | -do- | 250.00 |
| 19. Zau Ts Yung (趙子雲) | -do- | 250.00 |
| 20. Chen Sung Yang (陳陽甡) | -do- | 250.00 |
| 21. Tsu Shiao Yien (蔡曉賢) | -do- | 250.00 |

| <u>Name</u> | <u>Designation</u> | <u>Salary per month</u> |
|------------------------------|--|-------------------------------|
| 22. Yih Tseng (葉震) | Temporary clerk for making citizenship certificates. | CRB. \$250.00 |
| 23. Tsu Kwang Yao (朱光耀) | -do- | 250.00 |
| 24. Hsue Shiao Dien (夏曉典) | -do- | 250.00 |
| 25. Tsu Chi Wen (朱啓文) | -do- | 250.00 |
| 26. Chen Song Sung (陳錦生) | -do- | 250.00 |
| 27. Chen Tsoo Kung (陳祖功) | -do- | 250.00 |
| 28. Woo Ting (吳定) | -do- | 250.00 |
| 29. Yu Yung Zung (於永成) | Coolie | 170.00 |
| 30. Sien Yao Kwang (洗耀光) | Coolie | 170.00 |
| Total :- | | <u>CRB. \$9,290.00</u> |

D. C. (Cr. & Sp. Br.)

Sir,

SUGGESTED SCALE OF PAY FOR STAFF OF
Guidance
THE PAO CHIA OFFICE

With the institution of the Pao Chia System in the Settlement South of the Creek, the Council towards the latter part of April created a Pao Chia Office in the Drill Hall, 200 Foochow Road, to take over the affairs of the now defunct Pao Chia Preparatory Committee. This Office, ~~which with~~ ^{consisting of 2 ass. & 1 clk.} ~~in charge~~ ^{how many} ~~and a number of staff~~ ^{china} is undertaking the issue of Citizenship Certificates and looking after affairs concerning the Pao Chia System.

In view of the fact that the appointment of the personnel of the Pao Chia Office is of a casual nature, I would like to suggest that some consideration be given to their pay and in this connection I recommend that the initial pay for Mr. M. Shigeta, Chief Assistant, be fixed at \$900 plus usual allowances as is provided to per mensem, while ~~that for the men working under~~ the men working under him be given a flat monthly wage of \$800.

Find recommendation forwarded by Mr. Shigeta.

Officer i/c Special Branch.

C. P.

Sir,

Forwarded and recommended.

 (Cr. & Sp. Br.)

List of Staff Members of the Pao Chia Guidance Office

| <u>Name</u> | <u>Designation</u> | <u>Salary per month</u> |
|------------------------------|---|-------------------------|
| 1. Chen Kiu Fung (陳九昇) | Secretary. | GRB. \$300.00 |
| 2. Chung Ta Liang (程志良) | -do- | 300.00 |
| 3. Tan Hwan Ziang (譚煥祥) | Clerk in charge of General Affairs. | 400.00 |
| 4. Woo Zeong Hao (吳仲豪) | Clerk in charge of Liaison Affairs. | 400.00 |
| 5. Woo Chia Ziang (胡嘉祥) | Clerk in charge of statistics. | 400.00 |
| 6. Tsip Teeng Dao (蔡正道) | -do- | 400.00 |
| 7. Sung Sz Tsung (孫時春) | Interpreter. | 350.00 |
| 8. Lin Sz Tsoung (林世忠) | Clerk in charge of miscellaneous affairs. | 300.00 |
| 9. Foo Chou Hwei (傅祐輝) | Liaison Clerk | 250.00 |
| 10. Lin Tsao Zung (劉楚順) | -do- | 300.00 |
| 11. Loh Sih Van (陸錦萬) | Clerk in charge of miscellaneous affairs. | 250.00 |
| 12. Liang Wen Ts (林文子) | Female interpreter | 250.00 |
| 13. Wan Wei Tsang (范慧珍) | Female clerk. | 250.00 |
| 14. Tsang Kwan Yung (張閔榮) | Temporary clerk for making citizenship certificates. | 250.00 |
| 15. Sung Fu Zao (沈啟潮) | -do- | 250.00 |
| 16. Tsui Sih Yung (蔡錫榮) | -do- | 250.00 |
| 17. Tsang Ih Ming (張一鳴) | -do- | 250.00 |
| 18. Woo Liang Sung (吳林生) | -do- | 250.00 |
| 19. Zan Ts Yung (趙子榮) | -do- | 250.00 |
| 20. Chen Yung Sung (陳陽生) | -do- | 250.00 |
| 21. Tan Shue Wan (朱曉貞) | -do- | 250.00 |

| <u>Name</u> | <u>Designation</u> | <u>Salary per month</u> |
|-----------------------------|--|-------------------------|
| 22. Yih Tseng (葉震) | Temporary clerk for making citizenship certificates. | CRB. #250.00 |
| 23. Tsu Kwang Yao (朱光耀) | -do- | 250.00 |
| 24. Hao Shiao Dien (夏曉典) | -do- | 250.00 |
| 25. Tsu Chi Wen (朱啟文) | -do- | 250.00 |
| 26. Chen Song JUNG (陳翁榮) | -do- | 250.00 |
| 27. Chen Tsoo Hung (陳祖功) | -do- | 250.00 |
| 28. Woo Ting (吳廷) | -do- | 250.00 |
| 29. Yu Yung Lung (余永龍) | Coolie. | 170.00 |
| 30. Sien Yao Kwang (沈耀光) | " | 170.00 |
| <hr/> | | |
| Total :- | | CRB. #9,280.00 |

List of Staff Members of the Pao Chia Guidance Office

| <u>Name</u> | <u>Designation</u> | <u>Salary per Month</u> |
|------------------------------|---|-------------------------|
| 1. Chen Kiu Fong (陳九峰) | Secretary. | GRB. \$300.00 |
| 2. Chung Te Liang (程志良) | -do- | 300.00 |
| 3. Tang Kuan Zhang (唐煥祥) | Clerk in charge of General Affairs. | 400.00 |
| 4. Tang Chung Yat (唐仲家) | Clerk in charge of Maison Affairs. | 400.00 |
| 5. Wong Chia Zhang (胡嘉祥) | Clerk in charge of statistics. | 400.00 |
| 6. Teuk Teung Dao (蔚正道) | -do- | 400.00 |
| 7. Sung Si Fong (孫時聰) | Interpreter. | 350.00 |
| 8. Lam Si Fong (劉世聰) | Clerk in charge of miscellaneous affairs. | 350.00 |
| 9. Fung Chon Ngai (符君輝) | Maison Clerk | 350.00 |
| 10. Lam Teung Chung (劉楚順) | -do- | 300.00 |
| 11. Lok Sui Yip (陸錫彌) | Clerk in charge of miscellaneous affairs. | 350.00 |
| 12. Liang Wan Tsui (林文子) | Female interpreter | 350.00 |
| 13. Wan Wai Fong (范慧珍) | Female clerk. | 350.00 |
| 14. Tang Kuan Yung (張開榮) | Temporary clerk for making citizenship certificates. | 350.00 |
| 15. Sung Si Zing (況啟聰) | -do- | 350.00 |
| 16. Tang Sui Yip (蔡錫彌) | -do- | 350.00 |
| 17. Tang Siu Yip (張錫彌) | -do- | 350.00 |
| 18. Wong Lam Chung (吳林忠) | -do- | 350.00 |
| 19. Tang Siu Yip (張錫彌) | -do- | 350.00 |
| 20. Tang Teuk Yip (陳錫彌) | -do- | 350.00 |
| 21. Tang Teuk Yip (陳錫彌) | -do- | 350.00 |

| <u>Name</u> | <u>Designation</u> | <u>Salary per month</u> |
|-----------------------------|--|-------------------------|
| 22. Yik Tseng (葉震) | Temporary clerk for making citizenship certificates. | CRB. \$250.00 |
| 23. Tan Kwang Yee (朱光耀) | -do- | 250.00 |
| 24. Hsu Shiao Dien (夏曉典) | -do- | 250.00 |
| 25. Tsu Chi Wen (朱啟文) | -do- | 250.00 |
| 26. Chen Seng Sung (陳霜笙) | -do- | 250.00 |
| 27. Chen Tsao Kung (陳祖功) | -do- | 250.00 |
| 28. Wee Ting (吳定) | -do- | 250.00 |
| 29. Yu Yung Zung (於永成) | Cecilia. | 170.00 |
| 30. Sian Yao Kwang (沈耀光) | " | 170.00 |
| <hr/> | | |
| Total :- | | CRB. \$9,290.00 |

Pao Chia Guidance Office

May 12, 1942.

Wages for the staff of the Pao Chia Guidance Office of the S.M.P.

It is respectfully recommended that the wages for the Chinese staff of the Pao Chia Guidance Office of the S.M.P. be fixed as follows :-

| <u>Rank & Number of employees</u> | <u>Wages per month per employee</u> | <u>Total per month</u> | <u>Total up to end of this year (11 months)</u> |
|---|---|----------------------------|---|
| 2 secretaries | \$800 | \$1,600 | \$17,600 |
| 11 clerks | \$400 | \$2,400 | \$26,400 |
| 15 temporary clerks | \$300 | \$5,100 | \$56,100 |
| 12 coolies | \$170 | \$ 340 | \$ 3,740 |
| Total: 27 | | \$9,440 | \$103,840 |

In the above wages are included any and all allowances, such as high cost living, rice, etc. issued to other Chinese employees of the Council.

(3)

May 20, 1942.

Commissioner of Police.

Sir.

Salary for the Personnel of the Pao Chia Guidance Office

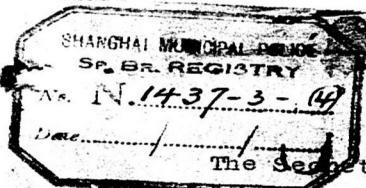
Forwarded herewith is a list of the personnel of the Pao Chia Guidance Office.

This Office, which is under the charge of Mr. M. Shigeta, Chief Assistant, is looking after the affairs of the Pao Chia System in the Settlement and is also undertaking the issue of Citizenship Certificates.

As its personnel are engaged on a temporary basis, I suggest that they be paid a flat monthly salary, which will include all allowances, as per ^(With the exception of three persons, under Service No. 9, 11, 13) attached list. The sums involved are to be defrayed ^{where wages will be issued from June 1st, all wages will be paid as from May 1st.} from the Pao Chia Funds.

As regards the case of Mr. M. Shigeta, Chief Assistant, I recommend that pay be issued to him as from April 1, 1942, in accordance with Grade 3 (e) of the Terms of Service.

D.C. (Crime & Special Branches)



PUBLIC WORKS DEPARTMENT

April 20, 1942.

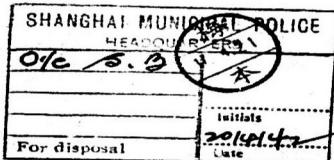
The Secretary.

Police Estimate of Expenditure on Pao Chia System
Dated 7/4/42.

There is one way in which the Department might help in this work. The Department has been reorganised during the past five years in such a way that the personnel of one branch are trained and experienced in the work of other branches than their own. This provides a sort of reserve of staff for any special work by permitting rearrangement of personnel among the branches in accordance with the pressure of work at any time. It was used for compiling the recent census records and making abstracts of data from them for rice distribution schemes or any other purpose; and for this class of the work required for maintaining the Pao Chia System would always be available without requiring perhaps any additional staff.

SPECIAL BRANCH

REG. *Mc 111*
P. A. *Mc 2111*
L.C. *Mc 2111*

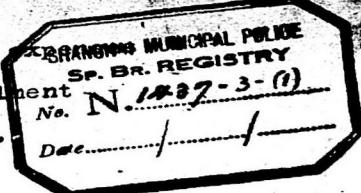


A. F. Gimson
Commissioner of Public Works



Translation

Estimate of regular and incidental expenses
of the Shanghai International Settlement
Pao Chia ^{Self} Government Committee.



The Special Branch of the Shanghai Municipal Council
(S.M.P.) has appointed seven persons to undertake the
preparatory work of this Committee. They have been issued with
suitable identification certificates to enable them to carry out
their work and to complete the organization within a limited
period. The following is an estimate of the regular and
incidental expenses:-

(1) Incidental Expenses: Consisting of all necessary expenses
for furniture, stationery, and other equipments at the
time of inauguration. Calculations are made in accordance
with the size of population in the Settlement and the ~~number~~ strength
of ~~num~~ the staff:-

(A) Office ~~expenses~~ equipments: \$50,000.00.
(About 100 staff members
requiring equipments at
about \$500 for each person)

(B) Census Taking: \$240,000.00
(Temporary employees for census
taking and checking guarantors:
50 persons for each district and
8 districts will require 400
persons. Pay including food
at \$300 each per month. They
will be employed for 2 months.)

| | |
|---|----------------------------|
| Census certificates: (3 copies for one house, at 50 cents for house. Altogether about 50,000 "Hoo" (Houses or families?) | \$25,000.00 |
| Investigation Forms (At 10 cents per "Hoo") | 5,000.00 |
| Registration Forms (At 10 cents per "Hoo") | 5,000.00 |
| Residents' Certificates (At about 30 cents per certificate. Settlement population is estimated at about one million 1½ millions.) | 45,000.00 |
| Banks Records (At 10 cents per "Hoo") | 5,000.00 |
| Propaganda (Newspaper advertisements and handbills) | 2,000.00 |
| Grand Total | <u>\$377,000.00</u> |

(2) REGULAR EXPENSES

Head Offices.

| | |
|--|----------------------------------|
| A. Office rent and light etc. | 800.00 |
| B. Employees' pay and allowances (Minimum strength of staff at 100 persons. Average pay and allowances at \$300 each.) | 30,000.00 |
| C. Food for Employees (About \$100 each) | 10,000.00 |
| D. Operation expenses (Including printing, paper, additional stationery, and outdoor work expenses.) | 20,000.00 |
| E. Management Changes in population and additional issue of Residents' Certificates. | 20,000.00 |
| | Grand Total : \$80,000.00 |

District Branches

| | |
|---|------------------|
| A. Office Rent and light etc. (Eight branches at about \$200 each) | 1,600.00 |
| B. Pay and allowances for Employees (30 persons in each district totalling 240 persons. At \$250 for each person.) | 60,000.00 |
| C. Food for employees (At \$100 each) | 24,000.00 |
| D. Miscellaneous (\$1,000 per district) | 8,000.00 |
| Total | <u>93,600.00</u> |

Estimate of regular and incidental
expenses of the People's Self
Protection Group.

This Group will assist the Police in maintaining
peace and order in the Settlement and will be under the
direct control of the Pao Chia Self Government Committee
which will have the ~~right~~ authority to supervise and direct
it. The expenses will be borne by the Committee.

(1) Incidental Expenses

Equipments including Police whistles, armlets, rain coats, electric torches, and other necessities

| | |
|-------------------|---------------------|
| | \$120,000.00 |
| xxxxxx | |
| Total | <u>\$120.000.00</u> |

(2)

Regular Expenses

Headquarters

| | |
|--|------------|
| Pay and allowances for employees (8 supervisors, 2 training officers, 3 directors, 1 intelligence officer, 2 controllers (one of whom without pay). | \$4,000.00 |
|--|------------|

| | |
|-----------------------------|----------|
| Food for Employees (15 men) | 1,500.00 |
|-----------------------------|----------|

Branch ~~Headquarters~~ Offices

| | |
|---|-----------|
| Pay and allowances for employees (In each district, there will be 3 supervisors, 2 training officers, one intelligence officer, one controller. The Chief of Pao will act concurrently as Director without pay. | 20,000.00 |
|---|-----------|

| | |
|--------------------|-----------------------------------|
| Food for employees | 9,600.00 xxxxxxxxxx |
|--------------------|-----------------------------------|

| | |
|-------|------------------|
| Total | <u>35,100.00</u> |
|-------|------------------|

(Note) Self Government Committee

| | | |
|------------|--|------------|
| | Inauguration expenses | 50,000.00 |
| Incidental | Expenses maximum for maximum investigations | 327,000.00 |
| | Monthly regular expenses for maximum Head Offices. | 80,000.00 |
| | Monthly regular expenses for Branch offices. | 93,600.00 |

Peoples Self Government Group

| | |
|--|------------|
| Incidental expenses | 120,000.00 |
| Monthly regular expenses for Headquarters | 5,500.00 |
| Monthly regular expenses for District offices | 29,600.00 |

~~Total:~~ Incidental Expenses -- \$497,000.00
Grand Totals.

Regular Expenses -- 209,500.00